



## Summer Internship

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### Job summary:

Location:	Oxford, UK
Remuneration:	Minimum Wage
Contract Term:	3-4 months starting July 2018
Reporting to:	NexTrust/Manufacture 2030 Programme Managers
Applications to:	<a href="mailto:jobs@2degreesnetwork.com">jobs@2degreesnetwork.com</a>
Closing Date:	6 July 2018, but the position will be filled as soon a suitable candidate is identified.

### Role and responsibilities:

We are looking for a bright and passionate graduate to work with us on two of our key programmes – the NexTrust project (<http://nextrust-project.eu/>) and Manufacture2030 (<http://manufacture2030.com/>).

NexTrust is an EU-funded project which brings together 31 partners to drive collaboration in the logistics industry. Its objective is to increase efficiency and sustainability in European logistics.

The Manufacture 2030 online community brings manufacturing practitioners together in a non-competitive space to explore the latest trends in resource efficient manufacturing.

You will work with the teams on both programmes to maintain several online collaboration spaces, which enable members to work & communicate together effectively. You will also support the programmes in achieving their communication and information dissemination objectives. Some travel within the UK and continental Europe may be necessary as part of the role.

Core responsibilities will include:

- Optimising the project member spaces on a regular basis to ensure they continue to reflect the needs and priorities of their members.
- Researching partners, contacts and ideas to help solve sustainability challenges presented by manufacturing companies.
- Supporting the development a number of project videos, for external consumption, detailing the wider progress of the NexTrust project.
- Actively calling manufacturing company members to source best practice case studies.
- Researching partners, contacts and ideas to help solve sustainability challenges presented by manufacturing companies.

- Supporting in the dissemination of project information via external websites, social media and industry magazines. Maintenance of these communication channels will form a part of the role.
- Managing database of contacts, tracking and analysing data and statistics on project progress and benefits.
- Building member communications and interactive mailings.

## You are:

- **A People person** - Whether it's helping clients, connecting members together or collaborating with colleagues, the ability to communicate and cooperate with others is vital.
- **A strong communicator** - Highly professional, articulate and confident when working with and talking to members - digitally as well as in person
- **A team player** – work effectively in a collaborative team, and have a supportive attitude able to work confidently with clients, your community and for the good of the company
- **Highly organized** - Confident in managing multiple tasks and delivering them consistently to high personal standards
- **Creative with “can do” attitude** - Able to create engaging and informative newsletters which helps drive effective and efficient communications on the platform
- **Attention to detail** – A keen eye and ability to manage data and analyse results.

## Desired skills and experience:

Knowledge or experience of the following would be useful but not essential:

- Transport and Logistics
- Manufacturing
- Digital media & group communication
- Spreadsheet and database operation

The most important thing however is your attitude, your desire to learn and your interest in what the company and its programs are trying to achieve.

## What you get

- The opportunity to work in a business that is changing the way that global corporations interact with their supply chains
- A fast-paced, competitive and highly sociable work environment
- A culture of empowerment – you will be given a high level of personal responsibility from day one
- The opportunity to work with inspirational colleagues who are highly passionate and motivated by a belief that the work they do positively contributes to a more sustainable future
- An environment where new ideas and innovation are encouraged and rewarded
- On-going mentoring and career development

## About 2degrees

At 2degrees, we believe that business is key to solving the greatest challenge of our time: how 9 billion people can live well and sustainably on a single planet with finite resources.

This is also the biggest challenge facing business: how companies can survive and thrive in a time of turbulent change. They can only do this by adopting the principles of sustainable business, embracing greater economic efficiency, driving innovation and managing environmental and social risks.

We're a fast growth company and we work with some of the world's largest companies and their supply chains to deliver programmes that have the power to transform their business sectors. Our clients include Asda-Walmart, the European Commission's Innovation and Networks Executive Agency, Co-Op Group and many more.

## How to apply:

If you'd like to work in a dynamic and exciting environment and believe sustainability is the future then we'd like to hear from you!

**Please apply by sending a CV and cover letter clearly stating why you are suitable for the role to [jobs@2degreesnetwork.com](mailto:jobs@2degreesnetwork.com)**

Any personal data we collect from you as part of a recruitment process will be processed in accordance with the GDPR; please see our Applicant Privacy Policy at: <https://2degreesmarketing.com/2degrees/contact>

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